

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE  
CHERNIHIV POLYTECHNIC NATIONAL UNIVERSITY

APPROVED

By the Academic Council of  
Chernihiv Polytechnic National University  
Protocol № 13 dated 23 of December 2024  
Put into effect by order of the Rector  
№ 260/VS dated 23 December 2024

REGULATION  
on the "InnoUni" Innovation Hub  
of Chernihiv Polytechnic National University

Chernihiv 2024

## 1 GENERAL PROVISIONS

1.1 This Regulation has been developed in accordance with the Law of Ukraine "On Higher Education", the Statute of Chernihiv Polytechnic National University, and as part of the implementation of the Project funded by the EU to support the fulfilment of Ukrainian's obligations under the "Horizon 2020" Framework Programme of the EU for Research and Innovation.

1.2 Innovative Hub "InnoUni" (hereinafter referred to as the "Hub") is a structured subsection of the University and reports directly to the Vice-Rector for Research.

1.3 The Hub in its activity shall be guided by the Constitution of Ukraine, the Laws of Ukraine, the Resolutions of the Legislation of Ukraine, the Legal Acts of the President of Ukraine and the Cabinet of the Ministers of Ukraine, the Ministry of Education and Science of Ukraine, the Statute of the University, this Regulation, and other Legal Acts of Ukraine.

1.4 The Hub cooperates with the administrative, research, international, educational, manufacturing and other Units of the University.

1.5 The Hub is established and dissolved by Order of the Rector of the University.

1.6 The head of the Hub shall be appointed, on a voluntary basis, from among the University's SPS (Scientific and Pedagogical staff) by Order of the Rector upon the recommendation of the Vice-Rector for Research.

## 2 AIM AND OBJECTIVES

2.1 The Aim of the Hub's activity is to create favourable conditions for the development of innovative activities, entrepreneurship and cooperation between the University, business, government structures, public authorities, and local self-government.

2.2 The main Objectives of the Hub are:

- maintaining innovation activity by providing technical, consulting and organizational assistance in the implementation of startups, innovative projects and scientific developments, certification courses and educational programs;
- providing access to modern infrastructure, including laboratories, equipment and digital platforms;
- promoting the commercialization of scientific developments through assistance in technology transfer, protection of intellectual property, and searching for partners, investors and grant opportunities;

- development of an entrepreneurial culture by organizing educational programs, training sessions and acceleration programs for students and young entrepreneurs, as well as forming interdisciplinary teams to solve pressing business and societal issues;
- promoting the sustainable development of the region through participation in the post-war rehabilitation of infrastructure and the economy, integration of the University into international innovation networks, and development of cooperation with other Hubs and scientific institutions;
- maintaining of the innovations aimed at improving the quality of life of local communities and developing environmentally sustainable and socially relevant initiatives;
- developing partnerships with public authorities and local self-government, business and international organisations for the joint implementation of projects and creating conditions for the integration of local enterprises into the national and global economy through innovative solutions.

### 3 FUNCTIONS OF THE HUB

3.1 In accordance with the Aim and Objectives set out in the Regulation, the Hub has to perform a number of functions:

- regular monitoring of the innovation market, analysing the needs of business, the public sector and society;
- collection and processing of information about modern technological tendencies, opportunities for the development of innovations, as well as competitive advantages of the University in relevant fields;
- formation of a development strategy, determination of the priority areas of work;
- ensuring coordination of effective interaction between institutes (faculties), departments, laboratories and University administration for the implementation of interdisciplinary initiatives;
- organisation of teams' work, development of project plans, control over their implementation, as well as coordination with external partners, such as business, public organizations, and public authorities;
- involvement of the University in global innovation and technology networks;
- participation in international programs and projects, cooperation with foreign scientific-research institutions, enterprises and startups;
- search for partners for the implementation of joint projects and attraction of international funding;

- support for scientists, students, and startups in matters of intellectual property protection;
- providing consultations on patenting, licensing, legal support for developments, and preparation of documents for the protection of copyrights;
- assisting in the commercialization of scientific developments, facilitating transfer of the technology to business, investor sourcing, and creation of business models;
- organisation of various educational initiatives, such as training sessions, workshops, seminars, and acceleration programs aimed at developing skills in the field of entrepreneurship, innovative management, and technology;
- conducting scientific and practical conferences, forums, and exhibitions that promote the innovative activity of the University and contribute to the formation of its positive image among business and society.

3.2 The main part of the Hub's activity is compliance with the requirements of gender policy and academic integrity. The Hub strongly condemns any manifestations of plagiarism, falsification or fabrication of data, use of unverified information, etc.

3.3 Violation of the requirements of gender policy and academic integrity by representatives of the Hub either by individuals or legal entities involved in its activities is grounds for termination of cooperation of the Hub with these persons and structures.

3.4 The InnoUni innovation Hub coordinates the work of the following structural divisions of the University:

- Technology and Innovation Support Centre (TISC);
- Centre for the creation and development of startups;
- Research and production centre for the development of innovations, expertise and logistics of NTD;
- Business Innovation Centre;
- Centre for project activity;
- Educational research and production centre outsourcing;
- Product certification centre;
- Centre for the development and implementation of UAV technologies;
- University-City Cooperation Centre "UNICITIES";
- Scientific-research and educational laboratories of the University involved in the creation and development of innovative projects.

3.5 The Hub and the specified structural subdivisions function as a single platform for the implementation of interdisciplinary projects.

#### 4 RIGHTS AND RESPONSIBILITIES OF THE HUB

4.1 The Hub has a wide range of rights that ensure its effective operation and contribute to the achievement of the set goals:

- independently develop and initiate innovative projects within the University, involving both scientific and pedagogical staff and students for their implementation. This includes the formation of project teams, determination of priority areas of work, and coordination of interdisciplinary initiatives;
- use the available resources of the University to ensure the successful implementation of projects, such as laboratory equipment, information systems, infrastructure, and human capital;
- establish direct contacts with authorities, commercial enterprises, public organizations, and other stakeholders;
- conclude agreements on cooperation, organization of joint events, as well as participation in regional, national and international programs;
- participate in competitions for receiving grants, submit applications for project financing to national and international donor organizations, attract investments from the private sector, as well as receive charitable contributions from sponsors;
- management of the results of scientific and technical activities created within the scope of its activities, in particular their licensing, sale, or commercialization in cooperation with the University.

4.2 In order to achieve the set goals and ensure effective operation, the Hub is obliged to:

- ensure the implementation of the tasks defined in this Regulation, in particular to promote the development of innovative activities, support for startups, commercialization of scientific developments, and development of entrepreneurship at the University;
- be responsible for providing project participants with the necessary resources, organizational support, and advice;
- ensure rational and efficient use of the resources provided, avoiding duplication of functions and minimizing costs;
- keep transparent records of the use of finances and material resources, ensuring reporting to the University administration;
- adhere to the norms of academic ethics, ensuring openness, equal opportunities for project participants, and transparency of decision-making;
- regularly inform the University community, business, and society about its achievements, organizing public presentations, conferences, and other events that will contribute to increasing the prestige of the University and attracting new partners;

- promote the coordination of actions of various structural units, stimulating interdisciplinary cooperation for the effective implementation of joint projects.

## 5 COOPERATION WITH OTHER STRUCTURAL DEPARTMENTS

5.1 The hub provides interaction between the relevant structural divisions of the University to achieve synergy in the implementation of innovative projects.

5.2 All innovative projects are implemented in close cooperation with the academic divisions of the University. Institutes (faculties) act as key partners in project development, providing expert knowledge, human resources, and access to scientific developments. The University's laboratories provide a technical base for testing and implementing innovations. Collaborative work aims to achieve an interdisciplinary approach to solving scientific and practical problems.

5.3 The university administration actively participates in the strategic planning of the Hub, providing organizational, financial and legal support. The Hub provides the administration with information about current projects, promising initiatives and needs for optimal resource management.

5.4 The Hub integrates students and PhD students into project activities, giving them the opportunity to participate in the development and implementation of innovations.

## 6 FUNDING AND RESOURCES

6.1 Funding is provided through a combination of different sources. The main funds of the University are intended for the development of scientific and innovative activities. Additional resources are raised through grant programs at the national and international levels, sponsorship contributions from private companies and donor agencies. It is also possible to use revenues from the commercialization of scientific developments, including licenses and the sale of innovative products.

6.2 The Hub uses centralized infrastructure of the University, which includes laboratories, equipment, co-working spaces, and digital platforms. If necessary, additional resources or equipment are purchased, which ensures the effective implementation of projects. The University also supports the Hub by providing access to library, information and educational resources.

## 7 CONTROL AND REPORTING

7.1 The Hub prepares regular reports for the University administration, which include the descriptions of completed tasks, implemented projects, used resources, and financial costs. Reports are submitted quarterly and based on the results of the completion of individual projects. This ensures the transparency of the Hub's activities and provides an opportunity to evaluate its efficiency.

7.2 The results of the Hub's activities shall be rated by several key indicators: the number of implemented innovative projects, the amount of funding involved, the number of partnerships established with businesses and other organisations, commercialized scientific developments, as well as an impact of the projects on the economy and social development of the region. This assessment shall be used to adjust the strategy of the Hub and to identify priority areas of activity.

7.3 The Hub organises the surveys among stakeholders (students, teachers, business partners) to collect feedback on the quality of its services and projects. The obtained information shall be taken into account when planning future initiatives.

## 8 APPROVAL AND AMANDMENTS TO THE REGULATIONS ON THE «InnoUni» INNOVATION HUB

8.1 This Regulation shall be approved by the Academic Council of the University and put into effect by Order of the Rector of the University.

8.2 Amendments to this Regulation are made on the basis of the relevant decision of the Academic Council and the Order of the Rector of the University.