

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
NATIONAL UNIVERSITY "CHERNIHIV POLYTECHNIC"

APPROVED BY

Academic council of Chernihiv
Polytechnic National University
31 August 2020, Protocol No. 6

Put into effect by Rector's Order
No. 26 as of 31 August 2020

Regulation
on the Council for Quality Assurance in Higher Education
at the National University "Chernihiv Polytechnic"

Chernihiv 2020

1. General provision the Council for Quality Assurance in Higher Education at the Chernihiv Polytechnic National University

1.1. Regulations on the Council for Quality Assurance in Higher Education (hereinafter - the Regulations) at the National University "Chernihiv Polytechnic" (hereinafter - the University) is part of the internal quality assurance system higher education of the University and is designed to define the functions composition, organization of work and interaction of the quality assurance council higher education (hereinafter - the Quality Council) with other departments, relevant rights and responsibilities.

1.2. The Quality Council is an advisory body in accordance with this Regulation develops the strategy of the University in the field ensuring the quality of educational activities and the quality of higher education.

1.3. The activities of the Quality Council are based on the principles of collegiality and publicity of the discussion of issues related to its tasks.

1.4. In its activities, the Quality Council is guided by the current legislation of Ukraine, the regulatory framework of the University and data Regulations.

1.5. The Quality Council cooperates with all structural councils in its activities divisions of the University, the sector of higher quality management systems education of the University, student government of the University, stakeholders, NGOs, etc.

2. Organizational principles and forms of work of the Quality Council

2.1. The Council for Quality is headed by its chairman - Vice-Rector for Research and Education work.

2.2. The work of the Quality Council is carried out in accordance with the provisions of internal system of quality assurance of higher education of the National University "Chernihiv Polytechnic" and is based on development strategies National University "Chernihiv Polytechnic", approved annual work plans of the University and tasks of the rector (vice-rector).

2.3. The form of work of the Council is meetings, which are held at least once a semester.

2.4. The materials of the meetings of the Quality Council are published on the website University.

2.5. The personal composition of the members of the Quality Council is approved by the Scientist Council of the University on the proposal of the Vice-Rector for NDP of the University and put into effect by order of the Rector of the University.

2.6. A meeting of the Quality Council is considered valid if it is at least half of the members of the Council are present;

2.7. Invited persons have the right to participate in the meetings of the Council.

2.8. Decisions of the Quality Council are taken by a majority vote of the members. The councils present at the meeting are also recorded in the minutes signed by the chairman of the Quality Council (in his absence - the deputy). Each member of the Quality Council has one vote.

2.9. Decisions of the Quality Council are of a recommendatory nature, only those that are put into effect by order of the rector are binding.

2.10. Preparation of meetings, information support materials

members of the Council and the minutes of meetings are organized by the Secretary of the Quality Council

or head of the sector of quality management systems of higher education.

3. Composition of the Quality Council

3.1. The Quality Council should include:

- research and teaching staff: one representative from each educational and scientific institute (faculty);
- Representatives of students, one higher education student from each educational and scientific institute (faculty);
- representatives of stakeholders (employers), one representative each employers from each educational and scientific institute (faculty).

4. Functions of the Quality Council

4.1. The Quality Council performs the following functions in the field of quality assurance educational activities and the quality of higher education at the University level by relevant activities, namely:

- examination of educational programs in the following components: analysis of workers' proposals project teams to develop and support educational programs on structure and content of educational programs; examination of educational programs in parts of the definition of general competencies, periodic review educational programs; providing recommendations to the Academic Council of the University on approval of educational programs (curricula)
- analysis of the results of surveys (questionnaires) of applicants for higher education, teachers and stakeholders on the quality of the organization of the educational process at the University, the quality of educational programs, the quality of teaching disciplines and level of preparation of University graduates for professional activity;
- analysis of success and achievements of higher education seekers (results credit-examination sessions, assessment of practices, certifications, etc.);
- analysis of the system of organization of educational activities at the University as a whole;

- development of proposals for consideration by the Academic Council of the University, rector for the improvement of educational activities – formation relevant recommendations, development of regulations on issues quality of educational activity and quality of higher education, etc .;
- analysis of providing the educational process with the necessary resources, namely: informational; material and technical;
- analysis of staffing and professional development of pedagogical and research and teaching staff as a process of their continuous professional development aimed at ensuring the quality of teaching and conducting research, as well as stimulating implementation in scientific and educational activities of the University of World Science level and innovative learning technologies.

5. Final provisions

5.1. This Regulation is approved by the Academic Council of the University and put into effect by order of the rector.

5.2. Changes and additions to the Regulations are made by order of the rector for by the decision of the Academic Council of the University.

This regulation is not an original scientific text and the compilers do not claim authorship and primary source. This text is based on European and domestic practices, regulations, methodological development of individual institutions of higher education, as well as materials and cases National Agency for Quality Assurance in Higher Education.